



# School District of Sturgeon Bay

1230 Michigan Street

Sturgeon Bay, Wisconsin 54235-1498

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## General Custodian-Second Shift

Reports to: Manager of Buildings and Grounds

Wage Scale: In line with General Custodian Pay Scale, negotiable according to experience and skill level.

General Duties: To perform regularly scheduled cleaning tasks in district buildings, and to assist with event set-up and tear-down assignments, as well as performing light to moderate building, equipment, and grounds maintenance tasks, including snow removal as required.

Qualifications: High School graduate or G.E.D. and basic computer knowledge required. Knowledge of institutional cleaning procedures and experience with various types of automated floor care equipment is preferred.

Working Hours: Normally afternoon/evening. Daytime hours during longer periods of non-school time (such as winter break, spring break and in summer). Forty-hour work week may include weekends. Saturday and Sunday schedule to be determined by Manager of Buildings and Grounds and depending on district needs each week.

Physical Needs: Standing, pushing, pulling, walking, stooping, kneeling, carrying, for part of or full shift may be required. Ability to lift 25- 50 lbs. regularly. Ability to pass sight and hearing test if deemed necessary by administration for driving duties.

Assigned duties shall include but not be limited to:

- Custodial duties as required and assigned
- Maintenance and repair to facilities and equipment as needed and assigned
- Grounds duties and snow removal as assigned
- Cleaning as needed and assigned
- Any and all other duties as assigned by Manager of Buildings and Grounds, District Administrator, or designee

Applications are available at district office or can be downloaded from school website. Mail completed application (to include the background check form) to John Sullivan II, Manager of Buildings & Grounds, School District of Sturgeon Bay, 1230 Michigan St. Sturgeon Bay, WI 54235.